



CARES Laptop Scholarship* Request Form and Equipment Release of Liability

Please fill out this form in its entirety to request consideration to receive a laptop from the CARES Laptop Scholarship program. This form will also serve as the equipment release of liability should you be selected to receive a laptop.

Name: _____

Campus: _____

A-Number: _____

Phone Number: _____

I understand that I am being issued a laptop computer to facilitate student instruction and enhance student achievement; it will be in my possession for use at and away from the institution. I understand that I am responsible for the laptop computer issued to me and that I will care for the equipment in such a manner as to prevent loss or damage.

I further understand that:

- The laptop should never be left inside a vehicle where temperature extremes can permanently damage the unit and/or its components or result in theft.
- In the case of any damages or abuse of the laptop, or because of my failure to follow district technology acceptable use policies, including this agreement, I understand I will be held responsible for payment of repairs or replacement. I relinquish STLCC of any liabilities.
- In the event of damage, loss or theft of the laptop, I am responsible for contacting the proper authorities.
- I am responsible for any data corruption or configuration errors caused by the installation of unauthorized or illegal software.
- I am responsible for backing-up all data on the laptop. STLCC is not liable for lost data.

My signature below indicates I have thoroughly read and understand the above information. I further understand that submission of this form does not guarantee eligibility to receive a laptop from this program.

Student Signature: _____ Date: _____

STLCC Representative: _____ Date: _____

***This initiative is separate from the other College services to provide laptops to students, such as our laptop loan scheme.**

After completing this form, please return to financialaid@stlcc.edu